Preservation and Access to Public Records and. Edition No. 1

Description: This book provides an overview of the preservation and access to public archives in South Africa. Various aspects of preservation management such as environmental control and monitoring, handling and use of materials, reformatting, disaster preparedness, preservation planning and policies, security, storage of archives and records, treating selected materials and conducting preservation surveys are covered. A chapter is devoted to research methods that researchers in the social sciences may use when investigating the real world. The major challenges facing archival institutions in South Africa are inadequate housing and environmental conditions of the archival holdings, inadequate preservation programmes and limited conservation education, lack of reliable data on archival preservation activities, limited resources for conservation activities, and the weak organisational structure and funding of archival institutions. This book uses models developed elsewhere as building blocks to demonstrate how South Africa is coping with the opportunities and challenges it faces in relation to preserving and accessing public records and archives.


Order by Fax - using the form below

Order by Post - print the order form below and send to

Research and Markets,
Guinness Centre,
Taylors Lane,
Dublin 8,
Ireland.
Fax Order Form
To place an order via fax simply print this form, fill in the information below and fax the completed form to 646-607-1907 (from USA) or +353-1-481-1716 (from Rest of World). If you have any questions please visit http://www.researchandmarkets.com/contact/

Order Information
Please verify that the product information is correct.

- **Product Name:** Preservation and Access to Public Records and. Edition No. 1
- **Web Address:** [http://www.researchandmarkets.com/reports/1900768/](http://www.researchandmarkets.com/reports/1900768/)
- **Office Code:** SC6I8L2B

Product Format
Please select the product format and quantity you require:

<table>
<thead>
<tr>
<th>Quantity</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hard Copy (Paper back):</td>
<td>USD 90 + USD 29 Shipping/Handling</td>
</tr>
</tbody>
</table>

* Shipping/Handling is only charged once per order.

Contact Information
Please enter all the information below in **BLOCK CAPITALS**

- **Title:** [Mr] [Mrs] [Dr] [Miss] [Ms] [Prof]
- **First Name:** ____________________________
- **Last Name:** ____________________________
- **Email Address:** * ____________________________
- **Job Title:** ____________________________
- **Organisation:** ____________________________
- **Address:** ____________________________
- **City:** ____________________________
- **Postal / Zip Code:** ____________________________
- **Country:** ____________________________
- **Phone Number:** ____________________________
- **Fax Number:** ____________________________

* Please refrain from using free email accounts when ordering (e.g. Yahoo, Hotmail, AOL)
Payment Information

Please indicate the payment method you would like to use by selecting the appropriate box.

☐ Pay by credit card: You will receive an email with a link to a secure webpage to enter your credit card details.

☐ Pay by check: Please post the check, accompanied by this form, to:
Research and Markets,
Guinness Center,
Taylors Lane,
Dublin 8,
Ireland.

☐ Pay by wire transfer: Please transfer funds to:
Account number 833 130 83
Sort code 98-53-30
Swift code ULSBIE2D
IBAN number IE78ULSB98533083313083
Bank Address Ulster Bank,
27-35 Main Street,
Blackrock,
Co. Dublin,
Ireland.

If you have a Marketing Code please enter it below:

Marketing Code: ____________________________

Please note that by ordering from Research and Markets you are agreeing to our Terms and Conditions at http://www.researchandmarkets.com/info/terms.asp

Please fax this form to:
(646) 607-1907 or (646) 964-6609 - From USA
+353-1-481-1716 or +353-1-653-1571 - From Rest of World