Workplace Violence Prevention: A Practical Guide to Security on the Job

Description: Workplace Violence Prevention: A Practical Guide to Security on the Job provides thorough examinations of the many levels and types of workplace violence and how to deal with them systematically. This resource describes approaches that address everything from the organizational and structural to the personal and emotional, ranging from bomb threats to bullying. It is the most comprehensive guide available for analyzing an organization's violence risks and developing effective workplace violence prevention measures.

Workplace Violence Prevention is a valuable resource for HR personnel, security officers, risk managers, and anyone responsible for preparing an organization to deal with the threat of violence or recover from its effects.

The platform solution of this publication provides Online Training for each section module/employee.

Benefits
- Helps reduce the potential for violence, establish systems for handling it, and minimize personal and organizational suffering if things do go wrong
- Describes systems and procedures for responding to a wide range of incidents, from the disquieting and uncomfortable to the lethal
- Helps organizations manage risks themselves or find competent specialists to do so
- Provides Implementation Checklists that give step-by-step guidance.
- Identifies many elements of workplace violence prevention that are well within the expertise of HR professionals and experienced managers
- Incorporates guidelines and case studies from both the U.S. and Canada to identify best practices and facilitate multi-jurisdictional management
- Provides step-by-step instruction on how to develop a violence prevention program tailored to a specific workplace, assess potential threats, train employees, secure the premises, and respond to incidents in an effective and timely manner
- Places violence prevention within the broader context of compliance responsibilities and potential liabilities, covering topics such as employee and facility screening
- Offers basic explanations of the services and perspectives of professionals in relevant fields (i.e., security, psychological services, threat assessment, incident response, etc.), to help non-experts understand these specialized functions
- Enables users to establish a credible framework for the organization's activities and create a culture that supports violence prevention
- Demonstrates how to incorporate workplace violence prevention strategies into routine activities, set schedules, and decide on deadlines for action
- Includes a broad array of useful supplementary materials (see Features section below)

Topic Areas

- Assessing an organization's readiness to cope
- Assigning responsibilities
- Bomb threats
- Cognitive ergonomics
- Conducting fitness for duty evaluations
- Conducting threat assessments
- Creating a written Violence Prevention Policy
- Designing a formal program
- Developing a threat assessment team
- Disability discrimination
- Domestic violence
- Effects of crises
- Guarding against terrorism
- Harassment prevention
- Identifying supervisors' roles for the reporting of threats
- Incorporating workplace violence prevention into routines
- Keeping your mailroom safe
- Law enforcement perspectives
- Managing critical incidents
- Managing layoffs
- Managing performance and discipline
- Managing risk
- Negotiating with the violent individual
- Planning security for your premises
- Providing employee assistance programs
- Providing post-incident assistance to victims
- Responding to employee reporting of threats
- Sabotage
- Screening job applicants
- Sector-specific concerns (retail, healthcare, social services, K-12 schools, colleges and universities)
- Setting up internal reporting systems and planning for emergencies
- Training employees
- What is workplace violence?
- Who might perpetrate violence?
- Worker safety and health requirements
- Working alone

Features

- Details the elements for a Comprehensive Workplace Violence Prevention Program. Includes guidance on assigning appropriate roles to various professionals within the organization and aggregate these activities to maximize their effectiveness
- Includes supplements that offer useful reference documents from agencies and professional organizations, and case studies
- Regulatory citations and professional sources are included, and cross-referenced to discussions within the guide
- Provides street addresses, telephone numbers, and Internet addresses of relevant agencies and organizations

Published on a Quarterly basis.

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