The A-Z of Employment Practice

Description: The A-Z of Employment Practice provides comprehensive, practical guidance on personnel law and practice at a time when employers are faced with a steadily increasing burden of legislation and potential penalties.

This book has been fully revised to reflect both changes in the law and the effect of court decisions on employment law interpretation. It provides updated guidance on:

- new section on Apprentices (the current changes)
- new section on Safety obligations and the use of safety folders
- dealing with personal problems to maintain productivity
- instituting controls over the use of tattoos and body piercing
- restrictions regarding using zero hours contracts
- change in rights for parents of babies born on or after 5th April 2015
- changes in rights of those adopting from 5th April 2015 possible extension of legislation to outlaw political, caste and obesity discrimination
- practical guidance to minimise falling foul of the Bribery Act
- requirements for employers to carry out an equal pay audit should an equal pay or sex discrimination case be lost
- the danger of over-casual use of social media sites and the need to guide employees to prevent abuse and avoid them incurring personal liability

This user-friendly guide provides:

- detailed and practical advice on what to do rather than why
- instant access to expert guidance in an easy to use A to Z format
- checklists, examples, pitfall warnings and valuable tribunal decision case studies
- a blueprint for a cost-effective personnel service suitable for organisations large and small.


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