Using Project Management Best Practices to Get Work Done (Part - 2)

Description: Managing projects can be a big headache sometimes; our Webinar is the perfect prescription! We will provide the best practices for managing projects - you will receive tools, techniques and best practices to enable you to more effectively manage the projects you are assigned successfully - on time and on budget.

We will facilitate better understandings of process and project documents - including scope statements, communication plans, risk management plans, risk registers and change management plans - in order to better manage your initiatives. We'll also discuss approaches to better identifying and engaging stakeholders.

We also will review consistent key project challenges and best practices to solve those challenges. We will address meeting project goals, developing the project business case, effective project planning with the team, five stages of team development, driving decision making from stakeholders and facilitating effective team meetings.

You will take away a better understanding of how project management can assist you in performing your role in your organization.

Objectives of the Presentation:
- Scale Project Scope Statements
- Develop the business case for your own projects
- Identifying and managing stakeholders
- Develop your Project Plan
- Itemize your Work Breakdown Structure and activity list
- Enhance your Communications Plan
- Identify, plan and manage project risks
- Manage changes to the project
- Report on status
- Drive decisions from the team and from key stakeholders

Why Should you Attend:

Would you like to get more (or all!) of the projects you manage in on time and on budget? Are you concerned about people on your project teams not having enough knowledge on how to effectively manage a project? What about yourself? Would you like some help to more effectively manage your projects? Would you like to more effectively manage others’ expectations? If you answered "yes" to any of these questions, you should join us!

Order by Fax - using the form below  
Order by Post - print the order form below and send to

Research and Markets,  
Guinness Centre,  
Taylors Lane,  
Dublin 8,  
Ireland.
Fax Order Form
To place an order via fax simply print this form, fill in the information below and fax the completed form to 646-607-1907 (from USA) or +353-1-481-1716 (from Rest of World). If you have any questions please visit http://www.researchandmarkets.com/contact/

Order Information
Please verify that the product information is correct and select the format(s) you require.

Product Name: Using Project Management Best Practices to Get Work Done (Part - 2)
Web Address: http://www.researchandmarkets.com/reports/3758736/
Office Code: SCPL9ZCS

Product Formats
Please select the product formats and quantity you require:

<table>
<thead>
<tr>
<th>Format</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Access (Recorded)</td>
<td>USD 300</td>
</tr>
<tr>
<td>Single User</td>
<td></td>
</tr>
<tr>
<td>CD</td>
<td>USD 450 + USD 57 Shipping/Handling</td>
</tr>
</tbody>
</table>

* Shipping/Handling is only charged once per order.

Contact Information
Please enter all the information below in BLOCK CAPITALS

Title: [ ] Mr  [ ] Mrs  [ ] Dr  [ ] Miss  [ ] Ms  [ ] Prof
First Name: ___________________________________________  Last Name: ___________________________________________
Email Address: * _______________________________________
Job Title: _____________________________________________
Organisation: __________________________________________
Address: ______________________________________________
City: __________________________________________________
Postal / Zip Code: ______________________________________
Country: _______________________________________________
Phone Number: _________________________________________
Fax Number: ___________________________________________

* Please refrain from using free email accounts when ordering (e.g. Yahoo, Hotmail, AOL)
Payment Information

Please indicate the payment method you would like to use by selecting the appropriate box.

☐ Pay by credit card: You will receive an email with a link to a secure webpage to enter your credit card details.

☐ Pay by check: Please post the check, accompanied by this form, to:
Research and Markets, Guinness Center, Taylors Lane, Dublin 8, Ireland.

☐ Pay by wire transfer: Please transfer funds to:
Account number 833 130 83
Sort code 98-53-30
Swift code ULSBIE2D
IBAN number IE78ULSB98533083313083
Bank Address Ulster Bank, 27-35 Main Street, Blackrock, Co. Dublin, Ireland.

If you have a Marketing Code please enter it below:
Marketing Code: 

Please note that by ordering from Research and Markets you are agreeing to our Terms and Conditions at http://www.researchandmarkets.com/info/terms.asp

Please fax this form to:
(646) 607-1907 or (646) 964-6609 - From USA
+353-1-481-1716 or +353-1-653-1571 - From Rest of World