Editing Your Own Work (after you've read it 1000 times)

Description: Overview: In this webinar, Hope will present the lessons she's learned over her career as a science and medical writer and editor. By identifying simple solutions to common problems, writers at every level will have tools to improve their ability to edit, proofread, and finalize their manuscripts, grants, presentations, and technical documents with greater facility.

To teach basic editorial practices in biomedical communications, this program outlines:

Common problems in writing scientific and technical documents that we need to correct before final approval and submission but that we often overlook
Common problems in how we read material that we've read and rewritten many times
How to approach documents with fresh eyes and spot mistakes with greater speed and accuracy
The important of planning and scheduling an editorial phase to written projects and how to make the most of the time we have

Why should you Attend: This webinar is geared toward any scientist, researcher, or technical writer that also must edit their own work.

For many professionals, writing was a skill that they learned on the job. Perhaps a mentor instilled a preferred style or perhaps other documents and style guides served as models for writing. Editing, on the other hand, is rarely taught and is often viewed as revision or rewriting. Because of this, the question becomes after you've edited or rewritten a document several times, how do you know when to stop?

Conversely, after you and your team have spent hours, weeks, or months producing a document, you might dread the idea of reading that document one last time. You start to gloss over sections that you know you've checked. You find yourself skimming or drifting off or hurried to meet a deadline. You decide it's good enough. You submit the document. You take a break. You reread what you submitted and you catch either glaring or simple errors and inconsistencies that make you wince.

This fun and informative program is designed to help professionals that write to improve their editing and proofreading skills so that they may produce impeccable documents that are error-free and easier to read.

Areas Covered in the Session:
Common Writing Mistakes That Are Easy to Miss
Common Problems in How We Review Our Work
Best Editorial Practices

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